

Members of the public and press are invited to attend all meetings of the Parish Council

Members of the public have the right to film or record this meeting, we would however politely request you make yourself known to the Clerk if this is your intention

NOTICE OF A MEETING OF THURTON PARISH COUNCIL

Members of the Parish Council are hereby summoned to attend the
Annual Meeting of the Parish Council, to be held in Ashby & Thurton Village Hall
Wednesday 28th May 2025 7.30pm

SIGNED: T Higlett
Clerk to Parish Council

DATE: 21ST May 2025
Email thurton_pc@msn.com

AGENDA

1. To elect a Chair for the forthcoming year and receive Chair's declaration of acceptance of office
2. To elect a Vice Chair
3. To consider apologies for absence.
4. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
5. Public forum including reports from County & District Councillors
6. To approve the minutes of the meeting held on 26th March 2025
7. Matters arising from the Minutes
 1. Renewal to Norfolk Parish Training & Support
 2. Parish Council newsletter
 3. Information Audit – anonymity
 4. Bus stop maintenance and cleaning by Highway Rangers
 5. Environment Agency – ditch clearance
 6. Defibrillator maintenance
 7. Residency at Fly Trap Plants
8. Planning
 1. Applications
 - a. 2025/1377 Proposal: Demolition of existing structures and construction of up to 3 single storey dwellings. Creation of internal access road and associated parking, landscaping, and other associated works Location: Street Record Hall Road Thurton Application Type: Full Planning Permission
 - b. 2025/1243 Proposal: Single storey extension Location: Thurton Nursery 1 Ashby Road Thurton Application Type: Full Planning Permission.
 2. Applications responded too between meetings.
 - a. 2025/0946 Single storey front extension Location: 1 The Crescent Thurton.
 3. Planning Decisions
2025/0946 App Type: Householder Location : 1 The Crescent Thurton. Proposal: Single storey front extension Decision: Approval with Conditions (Delegated) Date of decision: 14 May 2025
9. Administration
 1. To approve Insurance renewal for 2025/26

2. To review statutory documents
 - a. Standing Orders
 - b. Financial Regulations
 - c. General Risk Register
3. Norfolk PTS gov.uk email account
10. Finance
 1. To consider the Internal Auditors report for year ending 31st March 2025. Forwarded to members prior to meeting.
 2. To consider whether to exempt from an external audit and if so to authorise the Clerk and Chair to sign the form.
 3. To consider the assertions on, and complete the Annual Governance Statement 2024/25 and to authorise the Clerk and Chair to sign.
 4. To consider and approve the Accounting Statements 2024/25 and to authorize the Chair to sign.
 5. Year end bank reconciliation 2024/25
 6. To approve payments
 - a. T Higlett Salary April/May 2025 - £610.26
 - b. HMRC – Taxation for April/May 2025 - £139.40
 - c. Zurich Insurance - £541.95
 - d. Ashby & Thurton Village Hall Winter pressures grant - £100.00
 - e. Lloyds bank - £ £8.50
 - f. Norfolk PTS subscription - £96.04
 - g. Norfolk County Council PPS - £2315.00
 - h. Information Commissioner renewal - £47.00
 - i. Ashby & Thurton Village Hall – Venue hire £120.00
 7. To note receipts since last meeting.
 - a. South Norfolk District Council – 1st half precept
 8. To approve Cil Report 2024-25
11. Highways and Village Issues
 1. Lighting on bus stops
 2. A146 update – Safety Camera Figures and Mobile Speed Camera
 3. Ashby Road vegetation cut back
 4. Classic Car Events at the George and Dragon
12. Correspondence
 1. Letter from resident reference planning application.
 2. Broadland & South Norfolk Design Code - 3rd stage public & stakeholder engagement
 3. South Norfolk - Local Government Re-organisation in Norfolk
 4. Norfolk County Council-Local Government Re-organisation - Parish and Town Council engagement events
 5. Bus Service Improvement Plan Funding
13. Consultations
 1. South Norfolk Public Spaces Protection Order (Dog Fouling & Dog Control) comments by 11th June 2025
 2. Broadland & South Norfolk Design Code consultation – closing date 23 June 2025.
14. General parish issues (for information only)
15. Date of next meeting 30th July 2025