

Minutes of Thurton Parish Council (TPC)

Thursday 28th July 2022 – 7:30pm

In Attendance: I Capps, (Chairman) L Patterson, K Calderwood, T Black, Cllr V Thomson and members of the public.

Minutes: T Higlett (Parish Clerk)

1. Apologies
It was agreed to accept apologies from C Popplewell – vacation.
2. To consider co-option onto parish council.
Chairman spoke of what the role of a councillor entails. One person showed an interest.
3. Declaration of Interest for Items on the Agenda and Dispensations for Councillors with a Pecuniary Interest.
None
4. Minutes of the Meeting held on 28 May 2022 These were agreed as a true record of proceedings
5. Public Open Forum
Public in attendance regarding agenda point 8. Music events at the George and Dragon. South Norfolk Council and the Parish Council had been made aware of complaints from local residents regarding the noise levels at a recent weekend music event. The owner of the public house, who was in attendance, advised council they are conforming with their music license. During such events decibel readings are taken and they are within the limit. Council wondered if perhaps the stage could be relocated to an area that could possibly reduce the noise level. South Norfolk’s Early Intervention Officer have made contact with both the landlord and Parish Council and will advise all those whom they have received correspondence from, the outcome of their investigation. Propose a few words should be included within the next edition of the Thunderer.

District Councillor provided a report prior to the meeting, which was forwarded to councillors. Cllr Thomson advised that there had been several fires in the South Norfolk area due to the record-shattering heat the country is experiencing this summer. Cllr Thomson also reminded people that they should not dispose of batteries in waste bins and that there are various places where they can safely be disposed of. This included some supermarkets. He also encouraged people to shop locally, as spending £5 a month in local shops helps the local economy.

6. Planning
 - a) applications determined since last meeting.
 - i.2022/1090, Location: 1 Park Close Thurton Proposal: Two storey rear extension. Council advised they had no comments to make.
7. Finance
 - a) The first quarter accounts were circulated to members (appendix 1)
 - b) Council approved the following payments:

Payee	Reference	Amount	Chq. no
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T Higlett	Salary – June	463.84	101384
T Higlett	Salary - July	259.67	101385
S Goldsmith	Thunderer Editorial	100.00	101386
Autela Payroll	Payroll services	80.43	101387
Yelverton PCC Youthwork	Byrus	125.00	101388
T Higlett	Postage stamps	7:60	101389

c. To note the following payments made since the last meeting:

HMRC – Clerks taxation

d. Final cost of the Jubilee celebrations

K Calderwood advised that £527 had been spent on the purchase of Jubilee mugs for children of both Ashby St Mary and Thurton. Clerk to contact Ashby St Mary PC to request an invoice is raised to Thurton PC for their share of the cost. K Calderwood also advised an invoice from the Landlord of the George and Dragon for a contribution towards the fireworks was also outstanding. Council had previously agreed to £150 contribution towards the celebrations and were in receipt of a grant for £200 from South Norfolk.

e. Payments received since last meeting

HMRC – Vat reclaim of £371.46

f. Cheque returned to Parish Council

Payee requested Yelverton PCC youthwork rather than Byrus. Cheque re-issued.

8. To discuss recent music events held at the George and Dragon. Council discussed at beginning of the meeting.
9. Installation of dog fouling signs.
Council proposed the purchase of six dog fouling signs to display around the village. There has been an increase in dog walkers and dog waste is not being cleared up by the owners. A reminder will also be included In the next edition of the Thunderer.
10. Installation of defibrillator in redundant phone kiosk.
Clerk had received two quotes for the replacement kiosk glass. It was proposed that members would view kiosk and report on the state of the panels, but also to ask suppliers to carry out a survey and quote accordingly. Quotes have been subject to survey. There are numerous organisations that can supply defibrillators of various styles and costs and council were supplied with quotes. Clerk has also spoke with Cllr Thomson to see if there are any grants which council could apply for towards the cost.
11. Annual maintenance of noticeboard and PROW lectern.
Council proposed annual maintenance should be carried out.
12. Election of representatives. T Black – Village Maintenance
13. Emergency Co-ordinator
Zoom meeting had been planned for the 5th August but no further information had been received. Council proposed to reschedule for another date.
14. Maintenance of Bus shelters
Clerk to contact contractor to see if quotation still stands and advise on the delay due to obtaining information around the closure of bus stops. T Black advised that the hedge opposite Prospect Place

needs cutting back as it is forcing pedestrians into the road, to avoid it. Propose Prospect Place is included on the next agenda.

15. Report from Village Hall representative

L Patterson advised committee are having problems with the music licence. Finances are healthy and there has been an increase in bookings. In the process of obtaining quotes for the cost of relaying driveway and are looking for grants towards the replacement of the emergency door. Council could be approached for a possible grant towards driveway.

16. Editorial for the Thurton Thunderer.

Dog waste and Platinum Jubilee celebrations.

17. Date of next meeting – 29th September 2022

18. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential item.

19. Clerks' Appraisal and salary The clerks' appraisal was carried out.

Meeting closed at 10.15pm

Appendix 1

Accounts 2022-23						
First Quarter 1 April - July 2022						
Payments	Budget 2022-23	Actual	Over/Under Spent	Receipts	Budget	Actual
Administration						
<i>Salaries and related costs</i>	£4,000.00	703.76	3296.24	Precept	9283.00	4641.50
<i>Staff Training</i>	£100.00		100.00	CIL (Community Infrastructure Levy)	0.00	600.00
<i>Staff expenses and subscriptions</i>	£100.00	39.00	61.00	VAT refund 2021-22	371.46	371.46
Total for employees	£4,200.00	£742.76	£3,457.24	Interest	1.50	0.24
Office Services						
<i>Stationery</i>	£75.00		75.00	Recycling Centre	200.00	
<i>Postage</i>	£50.00		50.00	Thunderer Advertisers	500.00	50.00
<i>Software support</i>	£100.00		100.00	Grants	200.00	200.00
Total Office Services	£225.00	£0.00	£225.00	Total	10555.96	£5,863.20
Communications						
<i>Printing of Village Magazine</i>	£1,000.00	348.00	652.00	Opening Balance @1st April 2022		13,137.45
<i>Editorial of Thunderer</i>	£250.00	0.00	250.00	Income		£5,863.20
			0.00	Total		19,000.65
				Payments		2,483.59
Total Communications	£1,250.00	£348.00	£902.00	Total		16,517.06

Members					
Members Expenses	100.00	39.00	61.00	Represented by	
Venue Hire	150.00		150.00	Community Account	14081.04
Members Training	250.00	162.00	88.00	Business Account	3229.03
Total Members	£500.00	£201.00	£299.00	Total	17,310.07
Professional Services				less unrepresented cheques	793.01
<i>Legal & Professional Fees</i>	150.00		150.00	Total	16,517.06
<i>Audit Fees</i>	125.00	50.00	75.00		
<i>Insurance</i>	600.00	481.63	118.37	Unrepresented cheques	

<i>Payroll Services</i>	250.00		250.00	101374 - NALC	162
Total Professional Services	£1,125.00	£531.63	£593.37	101375- Suffolk SLCC	78
Subscriptions			0.00	101379 - NALC	185.57
NALC	200.00	185.57	14.43	101382 - K Calderwood	39.64
ICO	50.00	35.00	15.00	101383 - HMRC	202.80
<i>Subscriptions other</i>	125.00		125.00	101357 returned to council.	125.00
Total Subscriptions	£375.00	£220.57	£154.43	Total	793.01
Grants and Donations					
<i>Grants s137</i>	0.00		0.00	General reserves @	£6,456.05
<i>Grants other</i>	0.00		0.00		
Total Grants and Donations	£0.00	£0.00	£0.00		
Village Maintenance					
<i>Dog Waste Bin Emptying Service</i>	300.00		300.00		
<i>Village Hall</i>			0.00		
<i>Village Maintenance</i>	250.00		250.00		
<i>Defibrillator</i>	300.00		300.00		
Total Village Maintenance	£850.00	£0.00	£850.00		
Village Services					
<i>Other</i>			0.00		
<i>Capital Expenditure</i>	250.00	399.99	-149.99		
<i>Youth Worker</i>	125.00		125.00		
<i>Parish Plan</i>	0.00		0.00		
Total Village Services	£375.00	£399.99	-£24.99		
Other					
<i>Platinum Jubilee</i>		£39.64			
Totals	£8,900.00	£2,483.59	£6,456.05		

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