

Minutes of Thurton Parish Council (TPC)

Thursday 25th November 2021 – 7:00pm

In Attendance: C Popplewell – Chair, L Patterson, T Black, I Capps

Minutes: T Higlett (Parish Clerk)

The meeting opened with the presentation of the Lord Lieutenants' Covid Commemoration Plaques, by Deputy Lieutenant Paris Back, to Chris Popplewell Chair of Thurton Parish Council and Terry Kitt Chairman, of Ashby St Mary Parish Council. Karen Bonsell was also in attendance for the presentation to recognise the voluntary work which had been undertaken by her and other volunteers to help local people.

Discussion on proposed sites where plaques could be displayed followed with suggestions of the village hall and Thurton school. L Patterson will speak to headmaster and village hall committee on behalf of parish councils.

Mr Kitt was in attendance to discuss joint working of both parish councils on the purchase of a Speed Awareness Machine (SAM) to be used across designated 30mph areas in the villages, The Queens Platinum Jubilee celebrations and a second defibrillator to be placed on Mill Road, Thurton.

1. SAM, six locations must be identified. Proposed Mill Road/Ashby Road on the approach to the school. Chapel Lane to the church. Mill Common, Cookes Road, Hall Road, Ashby and Mill Common. Mr Kitt will contact Highways Engineer in the new year.
2. Queens Platinum Jubilee. Suggestion of Jubilee party on the playing field. Souvenir for children in the villages, notification of celebrations to be registered online by Clerk. Proposed working party to be formed to oversee. L Patterson will speak to owners of George and Dragon to see if they will be organising a celebration party of their own.
3. Defibrillator - TPC have purchased the redundant telephone kiosk within the village to install the defibrillator within. This would benefit both villages due to location of kiosk.
4. Thurton Thunderer joint working on editorial has been working well between councils

Mr Kitt left the meeting and council commenced formal meeting of Parish Council.

1. Minute silence to pay tribute to Sarah Bush and Audrey Chapman who both served on the parish council.
2. To consider apologies for absence.
None.
3. To receive declarations of interests for items on the agenda and to consider any requests for dispensations.
None.
4. To co-opt new councillor and sign declaration of acceptance.

K Calderwood was in attendance to show interest in joining parish council.

Vote

K Calderwood co-option to parish council

Proposed – by C Popplewell – seconded by L Patterson – all in favour.

K Calderwood signed declaration of acceptance and joined the meeting.

5. To confirm the minutes of the meeting held on 30th September 2021.
Chair asked for inclusion in Minutes that the parish council acknowledged Thurton Foundry had refurbished the tree guard and reinstated around memorial tree in the churchyard.
6. Public Open Forum
No public in attendance
Appendix 1 Report from District Councillor V Thomson
7. Planning
a) 2021/2446 Location: 16 Park Close Thurton NR14 6AU Proposal: Proposed single storey front extension.
Members reviewed the above application and were fully supportive.
b) Update on planning applications.
Clerk advised that application 2021/2098, 9 Lion Lane Thurton, two storey extension was approved with conditions.
8. Discuss repairs to bus shelters
Council reviewed the quotation of £1589.46 to refurbish bus shelters. This included removing existing cills from both shelters and installing new hardwood cills and removing gable sides of fascia and making new.
Vote
Council in favour of quotation.
Proposed by C Popplewell - seconded by L Patterson – all in favour.
Before work can commence council will need to speak to local bus company about closure of bus shelters and that contractor has in place relevant insurance. P Black spoke of displaying vintage posters in the shelters. I Capps suggested contacting Lambs Signs for quotations.
9. Purchase of second defibrillator.
Clerk in receipt of quotation for external heated cabinet, lockable with telephone kiosk fittings of £1355.00. Council had previously discussed with Mr T Kitt regarding contribution from Ashy St Mary PC. Preferred location of council would be the telephone kiosk. Proposed obtaining quotation from electrician for installation, so council have total cost. Members proposed having a site meeting to look at state of kiosk. I Capps asked clerk to follow up on order for replacement battery for existing defibrillator.
10. Annual maintenance of noticeboard and Public Rights of Way lectern.
Clerk to contact A Rudd with regards to programming in the maintenance of council's assets. Locks need oiling and door on noticeboard appears to be warped.
Maintenance to be carried out in the Spring.
11. Finance
 - a) Clerk presented half yearly accounts. (Appendix 2)
 - b) Cheques issued: T Higlett – October salary £250.38
Bramerton Group £125.20
T Higlett – November salary £250.58

Thurton Church Fund £10.00

S Goldsmith - £100.00

- c) Council approved the submission of the Community Infrastructure Levy report to South Norfolk.
- d) Budget 2022-23
Clerk circulated proposed budget prior to council meeting. It was proposed to increase the printing of the village magazine to £1,000 and the editorial to £200.00. There will be no £1,000 for the parish plan in the 2022/23 budget. Council reserves includes £1,000 for the plan. Council approved budget. L Patterson advised she would speak to the village hall committee with regards to contacting council for contribution towards the village hall grass cutting and letting subsidiary, before 31st March 2022, £1,000 budgeted for in 2021-22.
Clerk has drawn up a Grant Awarding policy which will be reviewed at next council meeting.
- e) Parish Precept 2022-23
Members proposed there would be no increase in the precept again this year.
Vote
Proposed by C Popplewell – seconded by I Capps – all in favour.

12. Highways

- a) Road signs. – Chair passed on thanks to Thurton Foundry for the renovation of the Loddon Road sign which was looking in a sorry way. Council had been advised that road signs were not the responsibility of Norfolk County Council but South Norfolk Council. By the time council had been made aware of this Mr Capps had arranged for repairs to be carried out by the foundry.
- b) Street Cleaning - concerns had been raised over the leaves which have fallen from the trees in Ashby Road near to the school. The problem is once all the leaves have fallen and been trampled on, they get all mushy and become slippery under feet. One resident had taken it upon himself to clear up some, but this should be carried out by South Norfolk Council. Propose conversation with the school to see if an action plan could be put in place involving the school or any parent groups to keep things clear for next year.
- c) Update:
 - I. Village gateways - could look to install these in close proximity to Prospect Place. Speed could do with being reduced from 50pmh to 40mph along this stretch. Possible bus shelter speak to Bergh Apton PC reference crossing of A146.
 - II. Vegetation is now encroaching on the pavement near the Crescent around the trees. Members will investigate and report back to NCC Highways.
 - III. Trees on the Crescent - there has been no further updates. Clerk to follow up with NCC Highways.
 - IV. Speed awareness sign. Discussed at the beginning of the meeting with Mr Kitt.

13. Reports

14. Village hall management committee representative – L Patterson advised a quiz night had taken place and £600 had been raised. Other fundraising events have been planned for the future which include a ceilidh. Opening times of the Community café are to be changed to enable mothers to attend after school.
15. Correspondence:
 - a) Recycling clothing bank – duly noted.
 - b) NALC Newsletters – duly noted
 - c) Ashby and Thurton Village Hall Financial assistance towards improvement of parking area and access drive.
 - d) Traffic calming methods on the A146 to reduce the risk of a serious incident between Chedgrave and Thurton.
16. Items for the Thunderer.

Photos of the presentation of the Covid Commemoration Plaque. Remembrance tree, New councillor, precept, planning, defibrillator, possible joint working with Ashby St Mary for speed awareness sign and defibrillator.
17. Items for next meeting
 - a) Chet Beeline to attend pc meeting in March 2022 to discuss wildflower planting around the village.
 - b) Emergency Plan to be revisited.
 - c) Renewal of membership to SLCC
18. Date of next meeting 27th January 2022

Appendix 1

2 Councils, one team

We are reviewing policies to the 2 District Councils use the best policies.

<https://www.southnorfolkandbroadland.gov.uk/customercharter>

Since 1 April 2012 we have been operating a local Council Tax Assistance Scheme (CTA) which replaced Council Tax Benefit. Each year, we review and approve the scheme. To help us do this, we want to hear your views on the scheme. Have your say at: <http://ow.ly/K4KP50G9Jow>

Covid

[Still high rates in SNDC, please take care.](#)

Lateral flow tests are free, fast and easy to use. Testing regularly can help you protect your colleagues and break the chains of transmission. Testing packs are still free to collect from pharmacies with a collection QR code. Get yours now: https://orlo.uk/Testing_xhU00

Evidence shows that people who have been vaccinated against COVID-19 are less likely to pass the virus on to others. Book an appointment today - <http://ow.ly/8NRa50Gw8hy>

Do you know a shop or hospitality business that needs help?

Apply in November. Improvement grants are available for shop fronts and hospitality business exteriors. We're looking for applications to be with us during November, especially if you need planning permission. Check if you are eligible and to apply <http://ow.ly/EIEI50Gyh2L>

Broadband

Superfast broadband is the newest utility and important in so many facets of our everyday life. I am at the very early stage of bringing very superfast broadband, called fibre to the property (fttp), to all the properties in Thurton and some neighbouring villages.

At the moment you have access to fast broadband but the further you live from the green cabinet the more your speed drops, this does not happen with fttp. This is a Government Voucher scheme, and we will be able to get fttp free to all properties.

I have the address dump from Openreach, and they are costing the project. When we know the cost, we can work out how many houses we need to sign on to get enough to pay for the whole build out.

I have found the following Claxton postcodes but have more to check.

NR14:

6AE, 6AF, 6AG, 6AL, 6AN, 6AP, 6AQ, 6AR, 6AS, 6AT, 6AU, 6AW, 6AX, 6AY, 6AZ, 6BA, 6BB, 6HL

NR15: 1AS, 1BG

Will share full address list as soon as have completed the transfer

The Christmas Campaign for High Streets the Gift Label campaign has been developed as part of the Reopening the High Street Safely Fund programme. The objective is to encourage and persuade shoppers to step into our local shops for some or all their Christmas gift shopping. The campaign aims to inspire people with ideas on what they can buy and where. ← A mixed media campaign – social media, shop windows, on-street and Council magazines. ← The campaign icon is a Gift Label with the text Love Local Christmas Gifts and gold stars, holly and gold ribbon. ← Shop managers will be offered large labels to hang in shop windows and doorways and smaller ones to hang in their shop if they wish. ← A gift hamper containing goodies and vouchers will be collected from shops and offered as a prize draw, one per district to be delivered in time for Christmas Day. ← Campaign images for social channels will feature the labels attached to gifts to act as inspiration for what you can buy and where. ← Circulation of materials to the High Street and the digital campaign will start from the beginning of November. Petra Boyce, Marketing & Communications Officer
petra.boyce@southnorfolkandbroadland.gov.uk

Nominate your favourite retailer in Broadland or South Norfolk for your chance to WIN £100 of vouchers to spend at a local independent shop of your choice (T&Cs apply):

<http://ow.ly/S8kO50GATBv> [#BSNBizAwards](#) [#RetailerOfTheYear](#) [#ShopLocal](#) [#Broadland](#)
[#SouthNorfolk](#) [#Win](#)

This month sees a whole wealth of [#ChristmasMarkets](#) popping up! [#Norfolk](#) [#NorfolkMagazine](#)

****Reminder****

If you are thinking of buying an E-Scooter as a Christmas present this year. Did you realise/know that by law, a privately bought E-scooter cannot be ridden on the road or pavement? Find out more here ><https://norfolk.police.uk/advice/roads-and-vehicles/e-scooters-laws>

SNDC would like your feedback for a new sports and physical activity strategy for Greater Norwich. Everyone over the age of 16 will be entered into a prize draw to win one of three Amazon vouchers worth £100, £75 and £50. Complete the survey today at <http://ow.ly/fKNN50GE0Ne>

Appendix 2

Half Yearly Accounts

Thurton Parish Council Budget 2021 - 22

Accounts 2021-22

Half yearly April - September 2021

Payments	Budget 2021/22	Actual	Over/Under Spent	Receipts	Budget	Actual
Administration						
<i>Salaries and related costs</i>	£4,000.00	2,591.02	1408.98	Precept	9283.00	9283.00
<i>Staff Training</i>	£200.00	15.00	185.00	CIL (Community Infrastructure Levy)	0.00	0.00
<i>Staff expenses and subscriptions</i>	£200.00		200.00	VAT refund 2020-21	358.96	
Total for employees	£4,400.00			Interest	2.00	0.16
OFFICE SERVICES			0.00	Recycling Centre	200.00	200.00
<i>Stationery</i>	£75.00		75.00	Thunderer Advertisers	1300.00	290.00
<i>Postage</i>	£50.00	10.20	39.80	Total	9843.96	£9,773.16
<i>Software support</i>	£200.00	17.49	182.51			
Total Office Services	£325.00					
Communications			0.00	Opening Balance @1st April 2021		11421.96
<i>Printing of Village Magazine</i>	£1,000.00	488.00	512.00	Income		9773.16
<i>Editorial of Thunderer</i>	£200.00	50.00	150.00	Total		21,195.12
Total Communications	£1,200.00		0.00	Payments		4,223.07
				Total		16,972.05
Members			0.00			
<i>Members Expenses</i>	100.00		100.00	Represented by		
<i>Venue Hire</i>	200.00	60.00	140.00	Community Account		14788.56
<i>Members Training</i>	250.00		250.00	Business Account		3228.63
Total Members	550.00			Total		18017.19
Professional Services			0.00			
<i>Legal & Professional Fees</i>	150.00		150.00	Less unrepresented cheques		
<i>Audit Fees</i>	125.00		125.00	HMRC chq: 101342		168.40
<i>Insurance</i>	600.00	475.94	124.06			
<i>Payroll Services</i>	300.00	104.40	195.60	Total of unrepresented cheques		168.40
Total Professional Services	1175.00			Total		17848.79
Subscriptions			0.00			
<i>NALC</i>	200.00	181.18	18.82			
<i>ICO</i>	50.00	35.00	15.00			
<i>Subscriptions other</i>	150.00	36.00	114.00			

Total Subscriptions	400.00		
Grants and Donations			0.00
<i>Grants s137 (£3719 447x 8.32)</i>	0.00		0.00
<i>Grants other</i>	0.00		0.00
Total Grants and Donations	0.00		
Village Maintenance			0.00
<i>Dog Waste Bin Emptying Service</i>	300.00		300.00
<i>Village Hall</i>	1000.00		1000.00
<i>Village Maintenance</i>	500.00		500.00
<i>Defibrillator</i>	300.00		300.00
Total Village Maintenance	2100.00		
Village Services			0.00
<i>Other</i>		158.84	-158.84
<i>Capital Expenditure</i>	400.00		400.00
<i>Youth Worker</i>	125.00		125.00
<i>Parish Plan</i>	1000.00		
Total Village Services	1525.00	4,223.07	£6,451.93
Totals	11675.00		

General reserves @30/09/2021

£6,451.93